

Procedure for students arranging a preliminary examination

- * Be sure that your plan of study has been approved.
- * Go to www.cs.purdue.edu/academic_programs/graduate/curriculum/doctoral.sxhtml and read the Preliminary Examination section of the rules that apply to you. You may have to select the proper item in the blue Related Documents box.
- * For more information, read Section VII.D.4 of the Graduate School's Policies and Procedures Manual:

www.gradschool.purdue.edu/downloads/Graduate_School_Policies_and_Procedures_Manual.pdf

* Send the names of the members of your advisory committee to the chair of the Graduate Committee. Please use the Subject Line: "Preliminary Exam Committee" and ask him/her to appoint a faculty member to join with the advisory committee to form the preliminary examining committee. The chair should inform Dr. Gorman (as well as you) of the choice.

* Go to <http://www.gradschool.purdue.edu/faculty/forms.cfm> and fill out Form 8.

* You can get the Graduate Faculty Identifiers from <http://www.cs.purdue.edu/homes/wjg/pub/GFID> which is accessible from the cs.purdue.edu and a few other domains.

* Schedule the examination with the examining committee.

* To reserve a room, e-mail your request to events@cs.purdue.edu.

* The title of the thesis is tentative.

* Ask your major professor to sign the form.

* The department code is CS.

* Submit the completed request form to the Graduate Secretary at least three weeks before the proposed date of the examination.

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